



Standard Terms and Conditions for Wedding bookings at Brig o'Doon

Costley Hotels ask Clients to be aware that wedding bookings are conducted on the basis of the following Terms and Conditions.

1. CONFIRMATIONS – A provisional booking for the date of your choice will be held for a maximum of 14 days. Costley hotels require written confirmation and the payment of £1000 which is non refundable. The booking is confirmed on receipt of this payment.

2. PAYMENTS – A further non-refundable deposit of £1000 is required 6 months prior to the wedding.

3. CANCELLATIONS – Should you have to cancel your booking a further charge may be made calculated on a percentage of the total booking value as follows:

Cancellation	Period Percentage
1	
2 – 6 months prior	Up to 25%
3 – 6 months prior	Up to 30%
1 – 3 months prior	Up to 50%
One month prior	100%

4. NUMBERS – The hotel reserves the right to set a minimum number to be charged for the event. Approximate numbers must be confirmed in writing to the hotel at the time of booking. It is this figure, which will act as the minimum number of guests to be paid for, or the minimum specified by the hotel, whichever is the greater. Final numbers must be given to the hotel at least 72 hours before the wedding

Minimum numbers for Friday and Saturday has been set at 120 adult guests. In the event of the numbers dropping below 120 on these evenings you will be charged for 120 adults at your menu cost.

5. Prices quoted are inclusive of V.A.T at the prevailing rate. And can be altered by Costley Hotels at any time to reflect market costs.

6. Should the hotel be required for the wedding ceremony there will be an additional charge of £750.00

7. DAMAGE – A client is responsible to Costley Hotels for any damage caused by the client or his/her guests, agent, and employees

8. CORKAGE – No wine or spirits may be brought into the allocated rooms by Clients or guests for consumption on the premises

9. CONFETTI – Costley Hotels would respectfully ask the client and their guests to refrain from using confetti in the hotel and hotel grounds





10. DATA PROTECTION ACT – any information supplied to Costley Hotels is held in accordance with the Data Protection Act 1984 and may be used by Costley Hotels to keep you informed of what is happening within our organisation. We do not disclose personal information to any other organisation. If you would prefer not to be updated by our mailing list, please advise by ticking the box below.

I would not like to be updated by your mailing list.

I have read, understood and agree to all the Terms and Conditions above.

Signed

Date



